

ORIGINAL

Personnel Administration Manual
Amend Pay Plans B-1, D-1, E
Eliminate Pay Plan PN-R

ORDINANCE NO. 1175

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON AMENDING THE PERSONNEL ADMINISTRATION MANUAL, 1974 EDITION, APPENDIX IV, BY AMENDING PAY PLANS B-1, D-1 AND E AND BY ELIMINATING PAY PLAN PN/R.

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. The Personnel Administration Manual, 1974 Edition, Appendix IV-5A, Index of Job Titles, Pay Plan B-1, City Hall Unit is hereby amended as set forth in Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 2. The Personnel Administration Manual, 1974 Edition, Appendix IV-8, Index of Job Titles, Pay Plan D-1, Fire Department is hereby amended as set forth in Exhibit B, attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 3. The Personnel Administration Manual, 1974 Edition, Appendix IV-10, Index of Position Titles, Pay Plan E, Management, Administrative and Technical unrepresented is hereby amended as set forth in Exhibit C attached hereto and incorporated herein by this reference as if set forth in full.

SECTION 4. The Personnel Administration Manual, 1974 Edition, Appendix IV-12, Index of Classification Titles, Pay Plan PN/R and Appendix IV-12A, Pay Plan PN/R is hereby amended by deleting Appendix IV-12 and Appendix IV-12A attached hereto in Exhibit D and E which are for reference.

SECTION 5. The effective date of the amendments to the Personnel Administration Manual, 1974 Edition set forth in this ordinance, shall be October 10, 1983. This ordinance shall be in full force and effective five (5) days after passage and publication by posting as provided by law.

CITY OF REDMOND

Doreen Marchione
MAYOR, DOREEN MARCHIONE

ATTEST/AUTHENTICATED:

Doris A. Schauble
CITY CLERK, DORIS A. SCHAIBLE

APPROVED AS TO FORM:

James C. Martin
OFFICE OF THE CITY ATTORNEY

FILED WITH THE CITY CLERK:	February 7, 1984
PASSED BY THE CITY COUNCIL:	February 7, 1984
SIGNED BY THE MAYOR:	February 9, 1984
POSTED:	February 9, 1984
EFFECTIVE DATE:	October 10, 1983
ORDINANCE NUMBER:	1175

APPENDIX IV-5A
CITY OF REDMOND
Index of Job Titles by Pay Grade
- - - - - "Non-Exempt" - - - - -
Wage Plan B-1
(City Hall Bargaining Unit)

Pay Grade 1

Pay Grade 2

Office Assistant I

Pay Grade 3

Pay Grade 4

- Data Entry Clerk
Office Assistant II
Recreation Assistant I

Pay Grade 5

Computer Operator I

Pay Grade 6

Accounting Clerk I
Office Assistant III
Recreation Assistant II

Pay Grade 7

Computer Operator II

Pay Grade 8

Accounting Clerk II
Department Secretary
Programmer I
Permit Coordinator

Pay Grade 9

Recreation Coordinator I

Pay Grade 10

Accounting Clerk Sr.
Programmer II

Pay Grade 11

Building Inspector
Engineering Aide
Planning Aide
Recreation Coordinator II

Pay Grade 12

Programmer-Engineering Aide
Programmer Sr.

Pay Grade 13

Associate Planner
Building Inspector Sr.
Construction Inspector
Engineering Aide Sr.

NOTE: All the above positions are included ("non-exempt") under provisions of the Washington State Wage Act as amended.

Benchmark Job

APPENDIX IV-8
CITY OF REDMOND
INDEX OF JOB TITLES BY PAY GRADE
FIRE DEPARTMENT
PAY PLAN D-1

Pay Grade 81

Receptionist Clerk

Pay Grade 82

Pay Grade 83

Department Secretary
Mechanic's Assistant

Pay Grade 84

Pay Grade 85

Public Information Officer
Instructor
Mechanic

Pay Grade 86

Pay Grade 87

Fire Marshall
Battalion Chief

Pay Grade 88

Pay Grade 89

APPENDIX IV-10
CITY OF REDMOND

Index of Position Titles by Pay Grade
Pay Plan "E"
(Non-Exempt)

Salary Grade 70

Office Assistant I (Personnel)

Salary Grade 71

Salary Grade 72

Office Assistant II

Salary Grade 73

Salary Grade 74

Office Assistant III (Police)

Salary Grade 75

Director, Citizen Service Bureau
Crime & Evidence Technician

Salary Grade 76

Department Secretary (Police)
Personnel Secretary
Budget Analyst

Salary Grade 77

Executive Secretary

NOTE: The above positions are included ("non-exempt") under minimum wage and overtime pay provisions of the Washington State Wage Act.

(Exempt)

Salary Grade 80

Administrative Aide

Salary Grade 81

Salary Grade 82

Salary Grade 83

Accounting Services Supervisor
Data Processing Supervisor
Park Operations Supervisor
Recreation Programs & Facilities
Supervisor
Communications and Records
Supervisor
City Clerk

Salary Grade 84

Salary Grade 85

Assistant City Engineer
Assistant Director of Planning
& Community Development
Personnel Director
Supt. of Public Streets & Buildings
Supt. of Utilities & Equipment
Assistant Finance Director

Salary Grade 86

Assistant Police Chief-Commander
Supt.-Building Inspector
Assistant Fire Chief

Salary Grade 87

Salary Grade 88

Captain - Police
City Engineer
Director-Parks & Recreation

Salary Grade 89

Director-Planning & Community
Development

Salary Grade 90

Police Chief
Fire Chief

Salary Grade 91

Finance Director

Salary Grade 92

Director-Public Works

NOTE: The above positions are excluded ("exempt") from minimum wage and overtime pay provisions of the Washington State Wage Act.

APPENDIX IV-12
CITY OF REDMOND
INDEX OF CLASSIFICATION TITLES BY PAY GRADE
"Non-Exempt"
PERMANENT NON-REGULAR (PNR)

Pay Grade 1

Office Aide

Pay Grade 2

Pay Grade 3

Senior Program Assistant

Pay Grade 4

Recreation Assistant
Senior Coordinator

Pay Grade 6

Appendix IV-12A
CITY OF REDMOND
PAY PLAN P-N/R
PERMANENT NON-REGULAR
NON-EXEMPT
NON-BARGAINING UNIT

<u>PAY GRADE</u>	<u>A</u>	<u>B</u>	<u>C</u>
1	\$5.92	\$6.09	\$6.27
2	6.27	6.46	6.65
3	6.65	6.85	7.05
4	7.05	7.26	7.47
5	7.47	7.69	7.92
6	7.92	8.15	8.39